SECTION 9

Clipping Workflow

If you have the ability to create a clip from a video (depends on the following factors: Building Block configuration, video ownership, enrolment to courses and the video owner allowing it), the “Create Clip” button is available to open the Clipping Tool.

The new clip created is owned by the person who created it and is treated thereafter as any other standalone video. The clip appears in the owner’s My Media, and can be assigned to courses, used via the Mashup tool or contributed to the Faculty Repository (if you are a faculty member).

To create a clip from your media using the Clipping Tool

1. Go to My Institution> My Media.
2. Select a media item.
3. Click Create Clip.
4. To enable others to create clips from your media, check Allow others to make clips of this video in the Clipping field.

To create a clip from other users content using the Clipping Tool

1. Go to Courses > Course Gallery.
2. Select a media item.
3. Click Create Clip.