

# Fall 2009 Early Arrival Process Summary



Safety . Security . Sustainability . Savings

# Start of Academic Year

2008 – 2009	September 1	Labor Day
	September 7	return for all non pre-approved students
	September 11	start of classes
2009 – 2010	September 7	Labor Day
	September 12	return for all non pre-approved students
	September 17	start of classes
2010 – 2011	September 6	Labor Day
	September 11	return for all non pre-approved students
	September 16	start of classes

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# The Challenge

- Summer programs end mid-August
- Pre-approved students began returning mid-August
  - Fall athletes (NCAA and Ivy League rules)
  - Pre orientation and orientation programs
- Prox system was turned on mid-August
- Access to regular year rooms starting in mid-August
- No central coordination or approval process
- Classes begin mid-September

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# The Challenge

- 12 month parking permits
- Incomplete knowledge of who is on campus before classes begin and winter break
- Friends of ‘approved early arrivals’ return to campus well before classes begin
- 80% of undergraduates on campus at the start of freshmen orientation; 5 days prior to the start of classes
- Housing Office ‘gatekeeper’

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# The Impact

- Residential college and dorm renovations on a truncated summer completion schedule
- Regular year room access mid-August all dorms/colleges open
- Increased incidents of alcohol and other violations
- Approx. 80% of student body back without term time services
- Winter break: unable to determine who is on campus

# Pilot program

## Early Arrival Policy Committee

- Athletics
- Dean of the College Office
- Dean of Undergraduate Students Office
- Facilities co-chair
- Financial Aid
- Health Services
- Housing
- Public Safety
- Registrar
- Residential Colleges
- Vice President for Campus Life Office co-chair

Executive Sponsor- Vice President for Campus Life

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# Pilot program

Early Arrival Policy Committee

Create criteria for:

- approval process
- early return groups
- early return individuals
- exception policy
- program sponsor
- implementation process
- communication, roll-out process

Read and responded to all early arrival applications

Review and responded all requests for exceptions

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# Pilot program

- Co-mingled assigned housing August 20 – Sept 1
- Sept 1- regular year room access
- Student Housing contract
- Program sponsor Housing contract
- Prox access turned on by group arrival date
- Student parking Sept 1 – June 15 Lot 23 (permit- fee)
- Student parking June 15 – Aug 31 Lot 21(permit only)
- Post program debrief with service providers and sponsors

# Pilot program - results

- Used only 7 of 50 dorms for assigned housing
- Reviewed 110 group requests for early arrival; approved all with many renegotiated arrival dates
- Reviewed 94 individual requests for early arrival; approved 15
- Safety and security improved; no alcohol transports until 9/11
- Fewer lock outs
- Approximate savings across several units:

\$100,000.00

Operational budget savings

\$190,000.00

Design and Construction savings

\$290,000.00

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# Pilot program - results

- Sharable database of who was approved to be on campus
- Partnership with athletics, pre-orientation and orientation program sponsors
- Housing and Public Safety continue to be front-line messengers

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# Pilot program - results

- Early arrival database and debrief information to improve process
- On-line winter registration process in progress
- Beginning to shift early arrival expectations
- Strong support from campus partners

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# Winter Registration Process

- Web-based winter registration process
- Dorms open through-out winter break
- No approval process, registration only
- Prox turned off December 18 - 31 for all non-registered students
- Registration 24/7 starting week before Thanksgiving
- If return and not registered, temporary prox from PS
- Information accessed by Housing, Public Safety, Health Services, Deans, DSL's
- Addressing safety and security concerns
- Information gathering: safety, security, sustainability and savings

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