

UNDERGRADUATE HOUSING
SUMMER PAYMENT CONFIRMATION

The student listed below is applying for Summer Housing provided by the Undergraduate Housing Office. This form is to be completed by his/her employer or faculty member **ONLY IF THE DEPARTMENT IS PAYING FOR YOUR SUMMER HOUSING**. In order to draw a room and sign a contract, this form must be completed and returned to the Housing Office by **Friday, April 17th, 2009**.

STUDENT'S NAME: _____ CLASS: _____

I certify that the _____ Department will be paying for summer housing for the above named student for the summer of 2009. I will contact the Undergraduate Housing Office immediately should the student's status change.

I understand that this is **NOT A BILL** and that the Housing Department will send an **Interdepartmental Invoice (II Form)** at a later date.

I also understand, and agree, that should the above named student be a Non-Princeton student, or a graduated student with no active student account, who departs from their summer housing room and fails to return their summer housing room key, a lock change will be performed and the Department will be responsible for the payment of the \$50.00 lock change charge.

Name: _____
Please Print

Signature: _____

Title: _____ Date: _____

Department: _____ Phone: _____

Campus Mailing Address _____

Department Account Number: _____