Children’s Orthopaedic Center Clinical Research Internship

The Children’s Orthopaedic Center (COC) at Children's Hospital Los Angeles is ranked top 10 in the nation for pediatric orthopaedic care in the 2014 U.S. News & World Report. Specialists at the COC perform everything from spinal fusion procedures for complex spinal deformities to mending simple fractures. The center provides a multispecialty team of orthopaedic surgeons, orthopaedic nurses, physician assistants, oncologists, rehabilitation experts, prosthetists, physical therapists and biomedical engineers.

This Clinical Research Internship offers the opportunity to conduct mentored clinical research and gain exposure to the practice of pediatric orthopaedics. The intern will contribute to projects across the department which includes specialists in Hip Disorders, Neuromuscular Disorders, Scoliosis/Spinal Deformity, Sports Medicine, and Hand & Microsurgery. This position also offers interns the opportunity to direct a community program for children with hand and upper extremity differences.

Responsibilities include, but are not limited to:
- Participate in the scientific process of research study design, background literature search, data analysis, and manuscript preparation
- Coordinate clinical research protocols through screening, enrollment, and monitoring of patient participants
- Collect and manage patient data in secured database
- Prepare documents for submission to the Institutional Review Board (IRB) and maintain annual IRB approvals, amendments, and essential documentation
- Assist with grant writing
- Direct the Center for Achievement of Teens and Children with Hand Differences (CATCH), which includes event planning, networking and collaborating with sponsors, and providing mentorship opportunities to children in need

Other educational opportunities include:
- Shadow in the operating room and clinic
- Attend staff conferences and lectures

Dates: June 1, 2016 – June 1, 2017 (flexible start date)
Location: Children's Hospital Los Angeles, 4650 Sunset Blvd., Los Angeles, CA 90027
Hours: This is a full time position (40 hours per week).
Support: Monthly stipend will be provided.

Preferred Skills and Experiences:
- Bachelor’s degree (minimum)
- Previous research experience demonstrated through coursework and/or prior work experience in health-related field
- Proficiency in computer programs (e.g. Microsoft Word, Excel, Access)
- High level of initiative and ability to work independently
- Excellent interpersonal and communication skills
- Strong project management, analytical, and writing skills; detail oriented
- Fluency in other languages is preferred, but not required

Application:
Please submit the following materials (in PDF format) to Priscella Chan at prchan@chla.usc.edu
- Resume or CV
- 1-2 page cover letter detailing your interest and experience in medicine and research

Deadline:
Applications will be reviewed on a rolling basis. Applicants are encouraged to send all materials by March 1st, 2016.
Questions: Please direct any questions to Priscella at prchan@chla.usc.edu.