



5.2.1 Conflict of Interest

Policy Section: Conditions of Employment

Policy Number and Title: 5.2.1 Conflict of Interest

Applicable to: All Regular Employees

Effective Date: May 3, 2004

Policy Description

Employees of Princeton University who act on its behalf have an obligation to avoid activities or situations which may result in a conflict of interest or the appearance of conflict of interest. Employees must not use their University positions to influence outside organizations or individuals for the direct financial, personal or professional benefit of themselves, members of their families or others with whom there is a personal relationship.

Application of This Policy

The potential for conflict of interest exists across a wide range of activities in all areas of the University. Circumstances surrounding actions and decisions may be complex, and judgments on whether a conflict exists may be difficult to make.

The following policies provide guidance for avoiding conflict of interest.

- [Nepotism and Personal Relationships in the Workplace](#)
- [Consulting and Other Outside Activities](#)
- [Purchasing and Contracts](#)
- [Use of University Resources](#)
- [Gifts and Gratuities](#)
- [Solicitation and Distribution](#)

All employees have an affirmative obligation to examine carefully any situation where there is potential for conflict of interest or the appearance of conflict of interest. Failure to do so may result in disciplinary action.

Employees who are concerned that a conflict may exist or who are uncertain as to the impact or appearance of their activities should always consult with their supervisor or the Office of Human Resources prior to engaging in the activity.

Related Documents

Other Policies [Conflict of Interest & Conflict of Commitment — Annual Disclosure Form](#)
[2.1.5 Employment of Members of the Same Family or Household](#)
[5.2.2 Nepotism and Personal Relationships in the Workplace](#)
[5.2.3 Consulting & Other Outside Activities](#)
[5.2.4 Purchasing and Contracts](#)
[5.2.5 Use of University Resources](#)
[5.2.6 Gifts and Gratuities](#)
[5.2.7 Solicitation and Distribution](#)

Contacts

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