



Alphabetical Listing of Policy Titles, Related Documents and Appendix

Absence from the Workplace

Adherence to University Policy

Advertising

Age Discrimination in Employment Act (ADEA)

Americans with Disability Act (ADA)

Annual Performance Appraisal

Anti-Harassment Policy and Grievance Procedures

Benefits at Termination

Casual Employees

Chart of Exempt and Nonexempt Employees at Princeton University

Chart of Leaves

Chart of Voluntary and Involuntary Terminations

Civil Rights Act of 1991

Classification/Compensation Grievance Process

Compensation Philosophy

Compensatory Time Off

Computation of Vacation

Conducting an Employment Reference Check

Conflict of Interest

Consolidated Omnibus Budget Reconciliation Act (COBRA)

Consulting and Other Outside Activities

Controlled Substances and Alcohol Use and Testing

Court Appearance

Crediting of University Service

Death in the Family

Death While Actively Employed

Disciplinary Procedure

Domestic Moving Expenses

Employee Categories

Employee Retirement Income Security Act (ERISA)

Employees Required to Hold a Commercial Driver's License

Employment in Two Departments

Employment of Members of the Same Family or Household

Employment of Minors

Employment of Students

Employment of University Retirees

Equal Opportunity Policy

Equal Pay Act of 1963 (EPA)

Examples of Questions that May or May Not be Asked

Excused Paid Absence for Compelling Reasons

Executive Order 11246 (1965) (Affirmative Action)

Exit Interview Questionnaire

Exit Interview Transfer Questionnaire

Exit Interviews

Fair Labor Standards Act (FLSA)

Fairness Review Process

Family and Medical Leave

Family and Medical Leave Act of 1993 (FMLA)

Federal Employment Eligibility Verification, Form I-9

Federal Insurance Contributions Act (FICA)

Flexible Work Schedules

Gifts and Gratuities

Grievance Process Involving the Application or Interpretation of a Benefit Plan

Guidelines for Faculty and Staff Regarding HIV Infection

Holidays

Immigration Reform and Control Act of 1986

Inquiries from Outside Authorities and Individuals

Introduction to HR Policy and Procedure Manual

Job Abandonment

Job Safety

Jury Duty

Labor Management Relations Act of 1947 (Taft-Hartley Act)

Layoff

Leave for Religious Observances

Making Up Time

Military Leave (Extended Service)

Military Reserve Training

National Labor Relations Act (NLRA)

Nepotism and Personal Relationships in the Workplace

Non-Discrimination Statement

Occupation Safety and Health Act (OSHA)

Offer of Employment

Overtime Pay

Payment of Unused Accrued Vacation

Personal Leave

Probationary Period

Promotion and Transfer

Purchasing and Contracts

Recall and Rehire

Rehabilitation Act of 1973

Resignation

Responsibilities of the Hiring Supervisor

Responsibilities of the Supervisor - Compensation

Responsibility of the Supervisor - General

Responsibility of the Supervisor - Leaves

Responsibility of the Supervisor - Termination

Retirement

Return of University Property

Role of the Staffing Specialist

Safety Policies and Procedures

Search Procedures for Hiring Casual Employees

Search Procedures for Hiring Regular Positions

Short Term Disability

Smoking Regulations

Solicitation and Distribution

Sporadic Absences Because of Illness or Injury

Staff Performance Appraisal - Form A

Staff Performance Appraisal - Form B

Staff Performance Appraisal - Form C

Standards of Personal Conduct

Statement on Diversity and Community

Statement on Management Principles

Termination During the Probationary Period

Termination for Failure to Comply with University Policy (Misconduct/Cause)

Termination for Poor Performance

Testing of Applicants

The Drug Free Workplace Act

The Employment Interview

The New Jersey Law Against Discrimination

Threatening and/or Violent Behavior in the Workplace

Time off for Marriage, Civil Union or Commitment Ceremony for Same-Sex Partners

Title VII, Civil Rights Act of 1964

Travel Reimbursement for Candidates

Unemployment Compensation

Uniform Guidelines on Employee Selection Procedures

University Grievance Procedures

University ID for Retirees and Spouses/Domestic Partners and Those Who Die While Employed

University Job Posting

University Policy on HIV Infection

Use of University Resources

Vacancy Management Review

Vacation

Vietnam Era Veterans Readjustment Assistance Act of 1974

Weather Emergencies: Work Schedules and Compensation for Biweekly-paid Staff

Work Schedules Affected by a Weather Emergency

Work Schedules and Breaks

Workers' Compensation Leave and Benefits