From the Vice President

A few weeks ago, more than 600 staff members and managers gathered in Jadwin Gymnasium for our annual Service Recognition Luncheon. Remarkably, one employee—Renato “Ronnie” Carazzai from the Electrical Shop—was there to celebrate 55 years of employment! In this issue you will find the names of all 388 employees who were recognized at the luncheon.

I also want to congratulate this year’s President’s Achievement Award recipients—Robert Chester Cutler, Princeton Plasma Physics Laboratory; Vicky T. Glosson, Office of the Dean of the College; Kimberly Meszaros, Department of Athletics; Jeanne Mrak, Office of Information Technology; and Patricia Pokrocos, Office of Human Resources—and our two Griffin ’23 Management Award recipients—Sal Rosario, Office of Information Technology, and Susan Winters, University Center for Human Values. These hard-working individuals and their significant contributions are not only invaluable and critical to the mission of the University—they are also inspirational to the rest of us. You can read more about these awards on our website.

Although we gathered at the luncheon to honor and thank everyone who had attained a service milestone in 2013, it’s also very appropriate at this time of year to acknowledge all Princeton staff members for the hard work and dedication you deliver here every day. This is especially true this year as we were challenged by an extraordinary winter. We don’t need a luncheon to express our gratitude to you for keeping up with your work and particularly to staff who came in during the storms to keep our campus safe and take care of our students and research laboratories.

I also believe it doesn’t take a rough winter to know that it’s you, our employees, who keep Princeton running. This has never been truer than this year, given all the exciting initiatives underway. Whether we’re working on Prime, diversity and inclusion unit plans, the arts neighborhood, the University strategic planning effort, international initiatives, or any other project, employees from every department are helping to bring to fruition many of these goals through their individual and collective efforts, brain power, and collaboration. I hope everyone knows how valuable these contributions are to the larger Princeton enterprise and, for that, I thank you.

I hope to see you at some of the Reunions or Commencement activities and as the summer approaches, I wish you all the best and hope you get some much-needed rest and relaxation.

Don’t forget—I continue to want to hear your feedback!

Lianne Sullivan-Crowley

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Opportunities

- The Children’s Educational Assistance Plan provides an annual tuition grant of one-half tuition and mandatory educational fees, up to a maximum of $15,585 for the 2014–15 academic year. For more information, visit our website or contact the Benefits Team at 8-3302 or benefits@princeton.edu.

- For information about University summer hours and the FY15 Holiday Calendar, please see "Mark Your Calendar" on the back cover of this publication or visit our website.

Policy Information

Human Resources policies can be found online.

- A new policy, 5.0.5 Reasonable Accommodations for Disabilities, became effective on April 21, 2014. It describes how and when the University will provide reasonable accommodations for those individuals who have a disability by engaging in a good faith interactive process to explore and discuss options for reasonable modifications. For more information about reasonable accommodations, refer to the policy online or contact your senior HR manager.

- Policy 5.0.4 Work Schedules Affected by a Weather Emergency is being revised and retitled to Essential Services During Emergencies or Other Conditions and will become effective on June 1, 2014. Revisions include clarification of essential and nonessential services that the University requires during planned and unplanned conditions. For more information, refer to the policy online or contact your senior HR manager.

- Employees with concerns about a possible violation of laws, regulations, policy, or unethical behavior are responsible for notifying their chair or supervisor or the Office of the Dean of the Faculty or the Office of Human Resources. Individuals uncomfortable with these options or who prefer to remain anonymous or have not received a sufficient response should contact the University’s confidential hotline, EthicsPoint. EthicsPoint provides independent services for employees to report concerns simply and anonymously. Always available, it offers multi-lingual translators. For more information about reporting concerns and the University’s commitment to conducting its responsibilities in an ethical manner and in accordance with applicable laws, regulations, and University policy, refer to the compliance website or call (866) 478-9804.

HR Receives LGBT Recognition Award

The Office of Human Resources received the University Department Recognition Award from the Lesbian Gay Bisexual Transgender (LGBT) Center at the Lavender Graduation held on May 10, 2014. The graduation ceremony celebrates the achievements of graduating students and honors the contributions of Princeton students, staff, and faculty. The award reflects the significant work of the HR team regarding the inclusion of gender confirmation surgery coverage to the University’s employee medical plan, the creation of a new brochure for LGBT employees, the support and work for the Ally Project, the ongoing support for the LGBT Employee Resource Group and for the LGBT Center, and the involvement with the healthcare subcommittee of the Transgender Working Group. Also noted was the continued leadership by Vice President for Human Resources Lianne Sullivan-Crowley who has been a keynote speaker for Lavender Graduation, moderator for the Working on Campus plenary at the Every Voice conference, and facilitator of a previous LGBT Community Forum.
Recognizing Service to the University

On March 27, 2014, in Jadwin Gymnasium, Human Resources honored employees who attained service milestones in 2013, beginning at 10 years of employment and with succeeding 5-year increments. You can view a video of this year’s program on our [website]. Each year, the Service Recognition Luncheon Committee works to plan a memorable event, hosted by Vice President Lianne Sullivan-Crowley with remarks made by President Christopher L. Eisgruber. The event program also includes presentation of the President’s Achievement Award and Griffin ’23 Management Award.

The Service Recognition Program featured a large-scale change this year to the University gift program for employees celebrating service milestones. Hamilton Jewelers of Princeton has partnered with Human Resources to deliver a high-quality, highly-custom gifting program that included the design and manufacture of custom pins to recognize years of service (pictured).

For questions about the Service Recognition Program, including the new gift program, contact Jaclyn Immordino at 8-9149 or jaclyni@princeton.edu.

2013 Service Honorees
Alphabetical by years of service.

55 years
- Renato R. Carrazzai

45 years
- Joel Carlton Hosea
- Michio Okabayashi

40 years
- Samuel A. Cohen
- Verna L. Collins
- Harold D. Connelly
- Philip John Heitzenroeder
- Raymond R. Jeanes
- Mohinder Mula
- Charles Joseph Paulikas
- Veronica Gail Porter
- Joy E. Roberts
- Gail L. Smith
- Oscar Smith Sr.
- Thomas William Steer
- Steve Virostko Jr.

35 years
- Bruce Edward Berlinger
- Robert Vierling Budny
- Gary T. Coombs
- Della Francine Correia
- Carol Jane Fagundus
- Robin Freeman
- Ann Halliday
- Leonard Nils Halvorsen
- Sandra Lynn Hambrecht
- Robert Herskowitz
- Kenneth Wayne Hill
- David J. Ikalewicz
- Marie Theresa Iseizc
- Robert Kaita
- Daniel Paul Kuntz
- Laurie Larson
- Hattie M. Lively
- Bettina L. Lopez
- Masayuki Ono
- Joanne Veronica Savino
- Antonio Sferra
- Frederick Arthur Simmonds
- Jeffrey Drew Stives
- Valeria J. Sykes
- Michael J. Zorochin

30 years
- Ronald E. Bell
- Ian Staubyn Bernard
- Peter I. Bogucki
- Christopher David Brunkhorst
- Terri Lynn Burd
- Richard Earl Clugston
- Richard Marshall Curtis
- Maria Grace DiFalco
- Arlear Fleming
- Firriller Ford
- Dimitri H. Gondicas
- Diane F. Griffiths
- Robert A. Haines
- Marilyn Hansen
- Duncan William Harrison Sr.
- Karen Jean Henderson
- Floyd Leon Horner Jr.
- Brenda J. Jenkins
- John Steven Kish
- Thomas A. Kozub
- George William Labik
- Robert Samuel Lamb
- Eric David Larson
- Benoit Paul LeBlanc
- Joyce C. Lopuh
- James D. MacTaggart
- Cheryl Von Morris
- Michael Morris
- Robin Ann Moscato
- Susan E. Murphy-LaMarche
- Cynthia Joan Nelson
- Penny Rene Neuman
- Paul Anthony Perone
- Cynthia Kieras Phillips
- Antoinette Pirrera
- Patricia A. Pokrocos
- John Michael Provenzano
- Daniel Andrew Reffner
- Barbara Jean Rice
- John Arthur Robinson
- Maureen Anne Schupsky

Photo by JACLYN A. IMMORDINO
Ten employees were featured in this year's service recognition video, *Essence of Princeton: Our Employees' Perspectives*, which debuted at the luncheon and is available online.

Each staff member contributed a variety of stories that collectively reflect the essence of Princeton. The memories vary across a broad spectrum of experiences, yet their commonalities lie in the commitment and dedication to the University and its goals and mission.

**Renato "Ronnie" Carazzai** is an electrician in the Department of Facilities, where he has worked for 55 years. As Princeton's longest-serving honoree, Ronnie described the changes he's seen on campus over the years since he started in 1958, most notably the opening of FitzRandolph gate: "When they unlocked the front gate and said it was an open campus, it hit me hard. It's like leaving my front door open so that anyone can walk in. I feel that close to the job."

**John Weeren**, director of the Princeton Writes Program, has been at Princeton for 15 years and finds that relationships define the culture at Princeton: "I think relationships are everything at Princeton. It's really all about people and their ability to work together to make something that is bigger than any one person can achieve. I think that kind of sense of community and mutual responsibility defines this university."

Larry Lee Sutton  
Susan Trappanese  
John Vincent Vaccaro  
Chizuko M. Walter  
James William Weinberger  
Richard Allen Wilder  
Charlotte C. Zanidakis

**25 years**  
Susan L. Albert  
Sandra L. Arrington  
Mary M. Bumm  
Carolina Cerullo  
Angela Chan  
Patricia A. Coen  
Wolfgang Franz  
Danspeckgruber  
Douglass Sterling Darrow  
John W. De Looper  
Joseph DeLucia  
Barbara Felice Devlin  
Ann Marie Donigan  
Joseph Donigan  
Gary Alan Drozd  
Lisa Carol Dunkley  
Colleen Marie Fallon  
Sandra J. Flynn  
Henry Lee Gingrich  
James Joseph Glasson Sr.  
Brian E. Glendon  
Eloy A. Gooden  
Steven Green  
Xiao-Juan Georgia Guan  
Eric Mark Hamblin  
Jean Tomlinson Harkness  
Phillip Mark Immordino  
Karen Alicia Jezierny  
Leveque Josil  
Margaret Juerling  
Jacques F. Lapointe  
Donna L. Lawrence  
Barbara Lynne Leavey  
Denise E. Lezan  
Tracy Lynn Lomurano  
John Joseph McGrath  
Kevin W. Mensch  
Gregory Meszaros  
Joseph E. Mihalik  
Christopher Frederick Moss  
Eugene V. Pope  
Subrahmanya Ramakrishnan  
Peter Josef Resch  
Kevin C. Rhoades  
Catherine Rice-Medley  
Terri Elizabeth Riendeau  
Sandra Rosenstock  
Leila M. Shahbender  
Miri Swerdlow  
Christopher J. Tengi  
Noreen Tucker  
Barbara J. Varga  
Timothy R. Wallace  
Yvonne D. Wilson  
Delin Zhu

**Deborah Marie Becker**  
Bobray Joseph Bordelon  
Hilary A. Burke  
Carolyn S. Campbell-McGovern  
Michael Alan Carr  
Stanley Cheek  
Jian-Ping Cong  
Deborah Moy Cordonnier  
Drew A. Duliță  
June Margaret Eige  
Donna M. Farago  
Janice D. Guarnieri  
Noelina Bahati Hall  
Donald John Hargraves  
Jill E. Jahn  
Pamela Ann Jensen  
Lynne Marie Johnson  
John William Kellett Jr.  
Jo Ann Kropilak-Love  
Amalia C. Lam  
Steven O. Lestition  
Robert Timothy LeTourneaux  
Daniel Joseph Linke

**20 years**  
Jody L. Antenucci  
Michele Catherine Aversa  
Trisha Ann Barney

To view more photos from the luncheon, visit our website.

Please send feedback to the HR Communiqué editor: celson@princeton.edu
Angela Marquez supports the Annual Giving Team in the Office of Development where she has worked for 10 years. Angela enjoys the impact that the community has on contributing to employee pride and success: "It's that sense of community, even within the different departments,...a sense of pride that everyone takes in doing their job. Working at Princeton, there's a sense of responsibility and an expectation behind the name. You want to live up to that expectation in all that you do."

Joy Roberts is the kosher cook for Campus Dining, where she has worked for 40 years. She describes it as a family: "I love my co-workers. I love the staff. I love each and every one because I am a people person. When the kids call me, they say 'Where is Joy?' Always looking for me. They always have a story to tell me or they are always wanting something, and I am always there to help them."

Karen Jezierny, director of public affairs, and a Princeton employee for 25 years, describes a sense of challenge that keeps her engaged: "No two days are the same. You are always exposed to change. You always have people knocking on your door; ringing your phone; asking for your advice, your opinion, your input. We work with such a group of colleagues across campus—inquisitive, thoughtful, committed people that keep me interested—and I think it's contributed to the fact that I have stayed for 25 years."
Phillip Immordino is a manager with Support Services in the Office of Information Technology. Phil has worked at the University for 25 years and relishes the new opportunities that he is continually facing in his office: "There are always new challenges, from something that gets put on my plate that has to be done yesterday [to] big projects coming up over the next year. There's always challenges in my IT realm that we're always facing but I love it and I love having that challenge. It's a great thing."

Michael Morris has worked at Princeton for 30 years and is the senior special facilities supervisor in the Facilities Organization. He attributes his professional growth to opportunities that the University has made available to him: "The University has enabled me to go through an apprentice program that was funded by the University and also enroll in the [Management] Development [Certificate] Program and several classes that I have taken at the local community college."

Caasi Love works in Facilities Finance and Administration as an assistant manager. He has worked here for 15 years and finds opportunities to learn: "Whatever I wanted to learn or develop myself in, I have taken the classes. Whether it be the Management Certificate classes or anything with technology, Princeton offers classes which provide you anything that you are looking for, and I think that is one thing contributing to the development of the community and the staff within the University."

Michele Minter
Jean Moyer
Tomoe Mull
Paul S. Needham
Luis Alberto Nicolao
Alberta B. Noon
Leigh Erik Nystrom
Loretta A. O'Connor
Jessica H.B. O'Leary
Joseph E. Palmer
Heriot Pierre
Robin Piskecky
Hong Qin
Angela Qualls
Yevgeny Raitses
James P. Reilly
Danette Rivera
Richard C. Segers
Tsering Wangyal Shawa
Mikhail Shneider
Winifred Siemon
Donald R. Simon
Susan Beale Simonelli
Deborah L. Siravo
Joanne M. Smart
Janet M. Strohl-Morgan
Kyle Subramaniam
Linda J. Taylor
Miguel Angel Tellez
Adeline Tibere
Daniel Voicheck
Jingmei Wang
John Sylvester Weeren
Jonathan T. Wilding
Tara R. Zarillo

10 years
Marianne Abbott
Fernando E. Acosta-Rodriguez
Calvin Armstrong
Kareem Lee Armstrong
Venkatramani Balaji
Marcia Berberian
Mark F. Bernstein
Jennifer A. Bolton
Angeline Elizabeth Brambley-Moyer
Wendy Augustine Brill
Gayle F. Brodsky
David Brown
Sharon M. Brucker
Thomas E. Burrell III
Cann T. Castens
Anne Warren Caswell Klein
Mary Childs
Edward G. Cleary
Marc Andrew Cohen
Robert R. Cullinane
Colin K. Currie
Victorino Del Cid
Linda B. DeTitta
Cheryl A. DiLoreto
Kara J. Dolinski
Elisabeth Hirschhorn Donahue
Victoria L. Dorman
Patricia H. Doskoczynski
Luiza M. Duarte-Silva
James M. Dyer

Monica Espinoza Higgins
Nancy M. Everett
Nicole Diane Fabricand-Person
Michael A. Flower
Eileen Fowler
Theodore J. Franckowiak
Glenda Sue Gibson
Theresa Gillars
Lisa A. Glass
Timothy Godin
Khyati Gokli
Sherry Goodman
Aaron M. Green
Barbara W. Grunwerg
Ashutosh Hadap
Bert G. Harrop
Maria Pia Havrilla
Melanie Heaney-Scott
Michael Heist
Kristen E. Holmes-Winn
Matthew G. Hood
Richard W. Horner
Joan K. Hsiao

To view more photos from the luncheon, visit our website.

Please send feedback to the HR Communiqué editor: celson@princeton.edu
Kyle Subramaniam, business manager in the Music Department, has been a member of the campus community for 15 years. Kyle reflects on the benefits the University has offered her during her career: "Princeton as an employer is one of the best employers that I have ever had. I think their dedication to making systems the best that they can possibly be and taking care of their employees with the benefits that they offer—it's really one of the best places that I have worked."

Roel Munoz provides digital imaging for the University Library system where he has been for 10 years. In his time at the University, he feels he has learned so much: "I think they foster the idea of professional development and continuing education and attending lectures. Encouraging that, I think, has been incredibly beneficial to me. Certainly, Princeton offers tremendous opportunities for both the students and surprisingly so for its staff. They offer so much and I have learned so much."

Ashutosh Hadap is a senior manager with Administrative Information Systems in the Office of Information Technology. Ash has been a part of Princeton for 10 years and describes the pride he feels: "When you [tell] people you work [at] Princeton, there's that impressed look on their face—it's obvious you are working at a great place. You feel that you are working for a greater cause, it's bigger than yourself, and I think that gives me a lot of satisfaction knowing that I work for such an institution."

Alexia Hughes
Frances S. Hulette
Amanda Elizabeth Irwin Wilkins
James D. Jackson
Ted C. Jacobs
Ronald J. Jakober
Zoltan B. Janicsek
Maxi Phaaron Jean Philippe
Susan E. Jefferies
Fan Kang
Catherine Jean Keltz
John T. Kraeck
Laurie C. Kramer
Charles H. Kruger
Jonathan M. Kurian
Joseph P. Laskow Jr.
Claudette R. Lumpkins-Barlow
Christine Ann Lutz
Melissa A. Lyles
Angela Marquez
John C. Matese
Angella Matheney
Geralyn Zito McDermott
Victoria McGeer
Nicole N. McLean
Dennis McRitchie
Melissa Meccage
Sylvia A. Melvin
Michael P. Michalski
Alyssa Miksis
Thomas E. Minor
John V. Mollica
Anne M. Morel-Kraepiel
YaShaun A. Morris
Jeanne Mrak
Roel M. Munoz
Elizabeth Ebel Naumann
Fred Margerum Norton
Rufina Ortiz
Carlos Palacios
Bernard Paul
Philip S. Petchon
Daniel T. Phelan
Christopher Poli
Jeffrey S. Preischel
Eric R. Quinones
Rochelle N. Ragoonanan
Janet Lavin Rapelye
Marie Sandra Gedeon Raymond
Karl R. Reichling
Kathy L. Rihl
Victoria Riley
Jesus Romero
Hannah S. Ross
Diana M. Sacke
Jean R. Saint Jean
Magaly Sanchez-R
Donna Sanclemente
Cutrell E. Sands
Joseph Schoeneck Jr.
Mark Schroeder
Philip A. Schulze
Bruce B. Severs
Edward Michael Sikorski Jr.
Benjamin D. Singer
Timothy W. Sinkewicz
Peter D. Suttle Jr.
Kathleen Swick
David M. Tamasi
Eileen Tarity
Tamara M. Thatcher
Stephan Yves Thiberge
Keith E. Thomas
Dawn L. Tindall
Brett C. Tomlinson
Willie Tye Jr.
Rosalba Diana Varallo Recchia
Sandra M. Voelcker
Douglas Voorhees
Wei Wang
Yang Wang
Stacey A. Wells
Mo Lin Yee

Congratulations!
President's Achievement Award

The President's Achievement Award (PAA) was established in 1997 to recognize outstanding members of the support and administrative staffs for their exceptional dedication, extraordinary efforts that consistently go above and beyond normal job requirements, and exemplary service to their departments and the University community. During the University's annual Service Recognition Luncheon on March 27, 2014, in Jadwin Gymnasium, five Princeton staff members were recognized for their commitment to excellence and exceptional performance and presented awards by Princeton President Christopher L. Eisgruber.

To read more about the award winners, visit the University's news website.

Vicky T. Glosson
Office of the Dean of the College

"Vicky's dedication to her work in support of the University is truly distinguished. A problem-solver at heart, Vicky has excellent instincts for knowing where to find reliable information and who needs to be involved in the resolution of a given problem. Supportive, collaborative, innovative: that is Vicky to the core."

—Clayton K. Marsh

Robert Chester Cutler
Plasma Physics Laboratory

"Robert consistently sets the highest standards of excellence when tackling challenging assignments and provides scientific stimulus to the research. In the past several years, Robert’s creative ability has become well known within the department and laboratory and many seek him out for technical innovation and solutions."

—Philip C. Efthimion

Jeanne Mrak
Office of Information Technology

"Throughout her 10 years at Princeton, Jeanne has not only exemplified the best qualities of a Princeton professional, but has also coached others to that same level of excellence. Jeanne is one of those remarkable people at Princeton who has positively influenced the professional lives of countless members of our University community."

—Jay Dominick

Kimberly Meszaros
Department of Athletics

"When asked to describe our department culture, staff and coaches use the words dedication, excellence, support, and family. It should be no surprise to hear that these are also the first qualities that come to mind when describing Kim. In her role, she has helped to shape the culture of the department."

—Gary Walters '67

Patricia Pokrocos
Office of Human Resources

"Since Pat became one of HR's recruiters in the early 1990s, she has partnered with many academic and administrative departments to recruit for and hire talented staff at all levels across the University. In the last nine years alone, Pat single handedly recruited and filled over 1,150 positions. Given the number of searches she has managed over the years, Pat—to many staff—is the 'friendly face' of Human Resources."

—Loretta O'Connor

To learn more about the PAA, visit our website.
Griffin '23 Management Award

The Griffin '23 Management Award was established in honor of Donald Griffin, a 1923 alumnus who served as the longtime secretary and general secretary of Princeton's Alumni Council. The award was bestowed through a gift from his son James, a 1955 alumnus; his granddaughter, Barbara Griffin Cole, a 1982 alumna; and her husband, Chris Cole, a 1981 alumnus; and was instituted by the Office of Human Resources to recognize administrators to develop their leadership and management skills. Winners of the Griffin '23 Management Award receive a grant to participate in professional activities scheduled within the next year that provide new insights and perspectives, renew motivation and/or enhance skills applicable to their current responsibilities.

As part of the annual Service Recognition Luncheon program on March 27, 2014, in Jadwin Gymnasium, two staff members were presented with the Griffin '23 Management Award.

Sal Rosario
Manager, Technology Consulting Services
Office of Information Technology

Sal has worked in the Office of Information Technology since 2006 and is the manager for technology consulting services. In his nomination, his supervisor, Nadine Stern, associate information officer for operations and planning, wrote, "Sal continually strives to develop professionally...demonstrated through his active participation and contribution to numerous higher education and IT organizations." In 2009, Sal was nominated by OIT senior staff and selected to be a fellow of the Frye Leadership Institute, which is designed for rising leaders in higher education who work corroboratively to promote and initiate change on critical academic issues. Sal will use the Griffin Award to attend a two-day seminar on leadership and decision-making in July at Harvard University.

Susan Winters
Administrative Assistant
University Center for Human Values

Susan has been on the staff of the University Center for Human Values since 2006 and serves as administrative assistant. Director Charles Beitz, the Edward S. Sandford Professor of Politics, described Sue in his nomination as a "touchstone" for people affiliated with the center, particularly its faculty and graduate students. Since coming to the center, Susan has routinized many activities and helped to instill new business processes and streamline workflow. The Griffin Award will enable Susan to attend a two-part program later this year at Bucks County Community College, where she will obtain a certificate in project management credentialed by the Project Management Institute.

To learn more about the Griffin Award, visit our website.
Congratulations to employees who completed New Manager Orientation

Pictured from left to right are **Front row**: Lisa Schreyer, The Graduate School; Tracey Storey, Office of Development; Marcelle Austin, Princeton University Art Museum; Rochelle Goodman, Office of Development; Kay Sylla, Office of Human Resources. **Back row**: Joe Novak, Site Protection, Facilities; Tejuana Roberts, Office of the General Counsel; Lana Thayer, Office of Human Resources; Scott Loh, Department of Public Safety; Adam Sapp, Office of Admissions.

Pictured from left to right are **Front row**: Robert Harbison, Campus Dining; Jacob Nadal, Research Collections and Preservation Consortium; Kenneth Yanes, Office of the Dean of the College; Stacey Koehler, Office of Audit and Compliance; Peter Bae, University Library. **Back row**: Laura Carlson, Design and Construction, Facilities; Mary Sym, Office of the Dean for Research; Ethan Zlotchew, Office of Audit and Compliance; Melissa Mirota, Campus Dining; Claire Hu, Office of the Dean of the Faculty.

Pictured from left to right are **Front row**: Christopher Oswald, Office of Audit and Compliance; David Carter, Office of Finance and Treasury; Rachel Leslie, Office of Finance and Treasury; Erin Metro, Office of Community and Regional Affairs; Anna Colasante, The Graduate School. **Back row**: Evelyn Laffey, Council on Science and Technology; Christine Murphy, The Graduate School; Jackie Knowlton, The Graduate School; Lisa Hammelman, Department of Public Safety; Sonya K. Smith, Office of Admissions.

Not pictured: Bryant Blount, Office of the Dean of Undergraduate Students; Spencer Reynolds, Corporate and Foundation Relations.

**HR’s Friendly Face**

Jeanne Donofrio joined Human Resources in July of 2012 in the role of learning and development specialist. As a member of the Learning and Development Team, Jeanne oversees the coordination and administration of the Management Development Certificate Program and the HR Core Learning Curriculum. Her passion for helping others reach their potential, advance their careers, and develop new skills culminates in the opportunities that she gets to facilitate and design courses. In facilitating, she gets a first-hand account of the needs of University staff members and what peaks their interest. She combines this acquired knowledge with University priorities, such as diversity and inclusion, to design courses that instill the values that Princeton is built on and satisfy the ever-changing needs of the campus. Her favorite courses to facilitate are Managing Effective Interactions and Communicating with Others because they focus on building relationships and valuing individuals. She takes pride in her work explaining, “We don’t provide a canned series of coursework, we work hard to customize our offerings to the needs of the campus.”

In her free time, Jeanne enjoys movies and crafting. She loves the beach and is always on the lookout for new places to go.

Photo by FRANK WOJCIECHOWSKI
Congratulations to the following employees who were promoted or transferred to a vacant position or assumed an acting appointment between January 16, 2014, and May 1, 2014. Please note that this list is based on both the effective date and the data entry date of May 1, 2014. If you believe your name should have been included on this list, please contact Claire Jacobs Elson at celson@princeton.edu or 8-4131.

<table>
<thead>
<tr>
<th>NAME</th>
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<td>Zahiyah Anderson</td>
<td>Campus Dining</td>
<td>Neil Mills</td>
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<td>John Blazejewski</td>
<td>Department of Art and Archaeology</td>
<td>Sean Morey</td>
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<td>Department of Public Safety</td>
<td>Maureen Novozinsky</td>
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<td>Christa Cleeton</td>
<td>University Library</td>
<td>Michael Patullo</td>
<td>Department of Public Safety, Art Museum</td>
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<td>Building Services, Facilities</td>
<td>Katharine Perkins</td>
<td>University Health Services</td>
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<td>Lyndsey Feldman</td>
<td>Department of Public Safety</td>
<td>Marva Reid</td>
<td>Building Services, Facilities</td>
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<td>Samuel Formica</td>
<td>Office of Research and Project Administration</td>
<td>Joy Scharfein</td>
<td>Princeton Institute for International and Regional Studies</td>
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<td>Mary Greenwood</td>
<td>Office of Development</td>
<td>Kevin Shennard</td>
<td>Controls, Facilities</td>
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<td>Jason Harris</td>
<td>Engineering and Construction, Facilities</td>
<td>William Showard</td>
<td>University Library</td>
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<td>Sandra Kearney</td>
<td>Site Protection Administration, Facilities</td>
<td>Tracey Storey</td>
<td>Office of Development</td>
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<td>Robert Kuhn</td>
<td>Facilities Finance and Administrative Services</td>
<td>Laura Strickler</td>
<td>Office of the Executive Vice President</td>
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<td>Sanjeev Kulkami</td>
<td>The Graduate School</td>
<td>Glenn Wemple</td>
<td>Princeton University Investment Company</td>
</tr>
<tr>
<td>Wilbranet Labranche</td>
<td>Campus Dining</td>
<td>Jennifer Whiting</td>
<td>Building Services, Facilities</td>
</tr>
<tr>
<td>Jared Latini</td>
<td>Campus Dining</td>
<td>Jennifer Widdis</td>
<td>Department of Mechanical and Aerospace Engineering</td>
</tr>
<tr>
<td>Margaret Matthews</td>
<td>University Library</td>
<td>Gabrielle Winkler</td>
<td>University Library</td>
</tr>
<tr>
<td>Erin Metro</td>
<td>Community and Regional Affairs</td>
<td>Frances Yuan</td>
<td>Department of Architecture</td>
</tr>
</tbody>
</table>

* Participates in HR’s Management Development Certificate Program  
* Graduate of HR’s Management Development Certificate Program  
† Participates in the Staff Educational Assistance Plan  
‡ Graduate of the Excelling at Princeton Program
Mark Your Calendar

### Important Dates

#### HR’s Core Learning Curriculum from A to Z

Advance registration is required on the training website. To read descriptions of courses for the Core Learning Curriculum, visit our website. All classes meet at 7 New South.

<table>
<thead>
<tr>
<th>Course</th>
<th>Dates</th>
<th>Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coaching Others Toward Improvement</td>
<td>Wednesday, July 16</td>
<td>8:30 a.m.–12:30 p.m.</td>
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<tr>
<td></td>
<td>Thursday, August 7</td>
<td>12:30–4:30 p.m.</td>
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<tr>
<td>Communicating with Others</td>
<td>Thursday, July 24</td>
<td>12:30–4:30 p.m.</td>
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<tr>
<td>Embracing Change</td>
<td>Tuesday, June 24</td>
<td>1:00–5:00 p.m.</td>
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<tr>
<td>Enhancing Feedback and Listening Skills</td>
<td>Thursday, August 14</td>
<td>8:30 a.m.–12:30 p.m.</td>
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<tr>
<td>Legal Aspects of Supervision</td>
<td>Tuesday, July 22</td>
<td>12:30–4:30 p.m.</td>
</tr>
<tr>
<td>Managing Effective Interactions</td>
<td>Wednesday, June 11</td>
<td>8:30 a.m.–12:30 p.m.</td>
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<td></td>
<td>Tuesday, August 5</td>
<td>12:30–4:30 p.m.</td>
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<tr>
<td>Networking for Enhanced Collaboration</td>
<td>Wednesday, August 6</td>
<td>9:00 a.m.–noon</td>
</tr>
<tr>
<td>Performance Management</td>
<td>Thursday, July 10</td>
<td>12:30–4:30 p.m.</td>
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<tr>
<td>Write or Wrong: Improving Written Communication</td>
<td>Thursday, June 26</td>
<td>9:00 a.m.–noon</td>
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<tr>
<td>CAREER DEVELOPMENT</td>
<td>Interview Preparation</td>
<td>Thursday, July 17</td>
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<td></td>
<td>10:00 a.m.–noon</td>
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<tr>
<td>Resume and Cover Letter Writing</td>
<td>Tuesday, June 17</td>
<td>10:00 a.m.–noon</td>
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<tr>
<td>DIVERSITY AND INCLUSION</td>
<td>Disabilities 101</td>
<td>Tuesday, June 10</td>
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<td>10:00 a.m.–noon</td>
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<td></td>
<td>Leveraging Diversity: Challenges and Opportunities</td>
<td>Thursday, June 19</td>
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<td></td>
<td>Wednesday, July 9</td>
<td>8:30 a.m.–noon</td>
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<td></td>
<td>Leveraging Diversity: Part II</td>
<td>Thursday, June 19</td>
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<td>1:00–4:00 p.m.</td>
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<tr>
<td></td>
<td>Wednesday, July 9</td>
<td>1:00–4:00 p.m.</td>
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</tbody>
</table>

#### Summer Hours

**Summer Workday Schedule**
Monday, June 9 through Friday, August 29
8:30 a.m.–4:30 p.m.

**Return to Normal Work Schedules**
Tuesday, September 2
8:45 a.m.–5:00 p.m.

#### Holiday Schedule

- **Independence Day**
  - Friday, July 4, 2014

- **Labor Day**
  - Monday, September 1, 2014

- **Thanksgiving**
  - Thursday, November 27, and Friday, November 28, 2014

- **Christmas**
  - Thursday, December 25, and Friday, December 26, 2014

- **New Year’s**
  - Thursday, January 1, and Friday, January 2, 2015

- **Memorial Day**
  - Monday, May 25, 2015

#### Carebridge

Carebridge Corporation conducts monthly seminars on various faculty and staff assistance and work life topics. For more information, visit the training website (click Class Offerings and then HR Learning Curriculum) or contact Elaine Richards at erichard@princeton.edu or 8-9109. Walk-ins are welcome.

For questions, contact HR Learning and Development at: hrld@princeton.edu