From the Vice President

As the end of the spring semester approaches and the academic year comes to a close, we can look forward to the numerous activities being planned, including Reunions, Class Day, and Commencement, held this year from May 28 through June 2. Many of these activities are open to staff and I encourage you to take advantage of as many as possible as a fun way to strengthen personal and professional connections to the University’s core mission. Some of the more popular events are the P-Rade and fireworks on Saturday; Baccalaureate on Sunday; Class Day, featuring film director Christopher Nolan, on Monday; and Commencement on Tuesday. For schedules and information about open or ticketed events, visit the Reunions website.

During the summer months, there are plenty of opportunities for staff to engage with the campus community. If you haven’t been to the Prospect House Garden, I encourage you to walk through and see the beautiful landscaping done by our grounds crew. Every Sunday from 1:00 to 1:45 p.m. you can listen to a carillon concert. Made up of 67 bells, Princeton’s carillon is located at the Cleveland Tower of the Graduate College on 88 College Road West. To listen to a sample and see how the carillon is played, watch this video. For other public events planned throughout the summer, periodically check the University’s calendar.

During the summer, Human Resources schedules many learning and development classes. Refer to page 12 for a list. It is also a great time to engage with one or more employee resource groups.

Our May issue is also when we like to feature our wonderful employees who were recognized on March 16 for service to the University, management potential, and outstanding career achievements at our annual Service Recognition Luncheon. Beginning on page 3, read about and see photos of this year’s service honorees, Griffin ’23 Management Award recipients, and President’s Achievement Award recipients. Congratulations and thank you for your commitment to Princeton!

Lastly, I want to congratulate Helene Murphy who was recently promoted to senior benefits specialist. We have been fortunate to have Helene in HR since 2010 assisting employees with their benefits questions and needs.

In closing, I wish you all a restful and reinvigorating summer. As you walk around the campus, stop me to say hello! And, please continue to send me your feedback—it’s always welcomed!
Human Resources
wants you to know

Opportunities

» The Children’s Educational Assistance Plan provides an annual tuition grant of one-half tuition and mandatory educational fees, up to a maximum of $16,180 for the 2015–16 academic year. For more information, visit the Bene its website or contact the Benefits Team at 8-3302 or benefits@princeton.edu. The tuition grant application for 2015–16 will be made available in the coming weeks.

» We are excited to announce a new diversity and inclusion class offering—The Power and Impact of Unconscious Bias and Micro Messages (for Managers). This class was piloted over the past academic year and is now open to all managers. We hope to see you at one of the sessions on July 22—see page 12 for more detail. Stay tuned for an employee-focused offering this fall.

» As the fiscal year comes to a close, remember to update your absence balances in Time Collection, for biweekly-paid employees, and Absence Management, for monthly-paid employees. For questions, contact Donna Farago at dfarago@princeton.edu.

» Help us spread the word by sharing our new Talent Network, launched in partnership with CareerBuilder. This recruiting tool enhances candidate job searches and applications. Potential applicants can register to receive alerts through social media or email of new job opportunities that match personal interests. Individuals can choose to apply or simply enroll if no relevant opportunities are available.

Call for Photos

As the academic year moves into its annual event season, we are reaching out for photos of Princeton staff members in action across the campus to be featured in an upcoming special edition of the HR Communiqué. Photos can be emailed to Jaclyn Immordino at jaclyni@princeton.edu and should include the names of the individuals photographed, if known, and any credits to the photographer that you would like included.

Policy Reminders

» We invite anyone who is a protected veteran and/or disabled to self-disclose confidentially through the Personal Information section of HR Self Service. The protected veteran and disabled self-disclosure forms were issued by the United States Department of Labor, Office of Federal Contract Compliance Programs (OFCCP), as part of an effort to strengthen federal contractors’ affirmative action and nondiscrimination responsibilities as they pertain to protected veterans and individuals with disabilities. For more information, contact Cheri Burgess at clawson@princeton.edu or 8-8504.

Upcoming Community Events

Reunions, Class Day, and Commencement
Princeton Summer Theatre
The Spirit of Princeton Fireworks, Thursday, July 2
Princeton's Farmers Market
Dillon Gym Summer Schedule (starting June 1)
Monday–Friday: 6:30 a.m.–8:45 p.m.
Saturday–Sunday: noon–5:45 p.m.
June 27 and July 3–4: closed
This spring, staff members who achieved service milestones in 2014, beginning at 10 years of service and continuing every 5 years, were celebrated at the Annual Service Recognition Luncheon in Jadwin Gymnasium. In addition to honoring service milestones, the luncheon included the presentation of the Griffin '23 Management Award and President's Achievement Award.

Hosted by Vice President for Human Resources Lianne Sullivan-Crowley, the program included a plated lunch prepared by Campus Dining executive chef Robert Harbison and his team, display of the recognition gift program by Hamilton Jewelers, and commemorative videos produced by the Broadcast Center in the McGraw Center for Teaching and Learning.

This year's honoree video, entitled *Heart of Princeton: Our Employees' Perspectives*, featured 13 staff members who shared their experiences about working at Princeton. Their words have been excerpted and are featured on the following pages.

For more information, including photos and videos from the event, visit the *Luncheon website*.

For more information on the recipients of the Griffin '23 Management Award and President's Achievement Award, see page 9 and read the *University news article.*

Photos by DENISE APPLEWHITE and MARK CZAJKOWSKI
Recognizing Service to Princeton

50 YEARS OF SERVICE
Thomas J. Provost

Donald Peter Reichling
Richard J. Schulz
Handy L. Seldon Jr.
Judith Elizabeth Shipley
Sterling Warren Tantum II
John E. Van Sant
Michael Vocaturo
Denise Marie Zapecka
Patricia Doris Zimmer

45 YEARS OF SERVICE
Hsing Feng Liu
Beverley J. Szwast
Joseph Benjamin Winston

40 YEARS OF SERVICE
Marvin F. Bielawski
Paul L. Bree
Ann DeMarchi Corwin
Kevin Thomas Delaney
Jeffrey Gene Fitzwater
Gordon William Gray
David Lee Herrington
Dianne M. Kaiser
Robert Royal Knight
Paul Francis Lynn
Gary Allen Mosley
Sharon Kay Nash
Daniel R. Nordlund
Ramoutar B. Ragoonath
William Bailey Russel
Dorothy Mae Tlighman
Frank Niels von Hippel
John Andrew Wisniewski

30 YEARS OF SERVICE
Michele Jounakos Brown
Patricia Brown
Brisma Chatelier
Elena Dorothy Chiarchiaro
Stanley Henryk Chidzik
Verne E. Clift
Kathleen Denigan
Brian T. Duncan
Kambiz Eslami
Anna M. Faiola
Philomena A. Fischer
Ron Gittleman
Susan A. Hajdas-Sikorski
Gwendolyn Hatcher
Scott Thomas Kenney
Robert Edward Klemmer
Lillian B. Laney
Pamela Harriet Long
April Louise Miller
Traci Lynn Miller
Kevin Richard Mills
Eugenia M. Moore
Kevin James Purdy Sr.
Laura Rossi
Ralph Angelo Sferra
John Walter Sikorski
Richard Dale Slater
Laurie K. Smithurst
Robert Paul Talarick
Susan S. Teeter
Donald Andrew Thompson
Stacie Lee Traube
Carol Jeanette Wall
Sandra H. Weiner
Renee Lorraine Weist
Carol Ann Zanca

Admirable Institution

KEVIN DELANEY, 40 YEARS
“I would describe Princeton as an employer as very fair and a good employer. I’ve used their benefits a few times and the University always had my back on it.

Working at Princeton, besides the personal aspects of it, carries a lot of prestige when you say that you work here. Most people that I’ve ever talked to, when I tell them that I work at Princeton, think I have a good job which, of course, I do. Part of that is because of the fame and prominence of the University.”

SILVANA BISHOP, 10 YEARS
“The benefits are fantastic. For children to have the opportunity to go to a university and [Princeton] University pays for part of that. The health insurance is great. They are always looking out for your benefit. They’re always trying to adjust everything for the employees—they are looking out for us all the time.

You feel proud to be part of this huge University family, and you say you work at Princeton, and the eyes of other people go ‘Yea. Wow. Princeton.’ Yes, I’m very proud to work here.”

Photo by FRANK WOJCIECHOWSKI

Please send feedback to the HR Communiqué editor: celson@princeton.edu
Recognizing Service to Princeton

Engaging Atmosphere

SENA HILL, 10 YEARS
“I would say I like my job a lot here at Princeton. I really enjoy the interaction between the faculty and the students and just the whole atmosphere. I really enjoy being a part of this big University where you’re just around a lot of brilliance and a lot of fascinating things.”

STACIE TRAUBE, 30 YEARS
“Like my job. I work with many different varieties of people in Athletics. I’ve worked with many coaches, thousands of students, [and] I interact with many different levels of alumni, students, coaches. It’s a lot of fun; ever-changing.”

DAVID HOPKINS, 20 YEARS
“What I love about this job is unpredictability. I can walk in the door expecting to do three things that I know are on my schedule but then they’ll throw the Dalai Lama at you, they’ll throw President Carter, and other things that you just never expected to have to deal with that day and so that’s what I think I enjoy about the job: I’m never bored. There are always new things that are happening, and the brilliance that is in this University just amazes me as I walk down the hallways and there’s a Nobel laureate walking by you. It’s just an amazing thing.”

25 YEARS OF SERVICE
Cheryl A. Alabre
Wayne Aparin
Joyce Ellen Bell
John Joseph Blazejewski
Rene Boatman
Natasha Bowman
Shuwen Cao
Patricia Marie Cristofoletti
Supri Dasgupta
Aric B. Davala
Albert Dibella
Richard A. Dormer
Claire Marie Fowler
Rayfield Gibson
Gerri E. Harrison
Martin J. Hejdra
Susan Love Lehre
Victoria Lloyd
Janet Elizabeth Lute
Melinda L. Matlack
John R. Medley Jr.
Arthur Francis Miller
Raffi Michael Nazikian
Susan G. Nichols
George D. O’Neil
James R. Petruccio III
Susan L. Pontani
Elizabeth Powers
Maribeth M. Regan
Aleida Rios
Charles Rippin
Damon C. Schunk
Steven D. Scott
Sue Inn Shu
William Victor Slavin
Larry Allen Spruill
Keith Stickles
William Jay Thomas
Sandra Lee Tonn
Patricia C. Trinity
Lorraine E. Van Horn
Henry J. Velez
Cornelius Watson Jr.
William Dorsey White

20 YEARS OF SERVICE
Lisa V. Ball
Susan F. Bindig
Ellen B. Bonin
Edward T. Borer Jr.
Paula L. Brett
Edward J. Brzoza
Patricia Bullock
Colleen M. Burlingham
Sherry L. Burns
Robert Clack
Matthew Robert Conti
Julia C. Davila
Andrew M. Demetriou
Francisco Carlos Dertiano
Richard Joseph Deveney
Margie Duncan
Stephen M. Elwood
Michael C. Fredericks
Kathy Greenwood
David Mark Hopkins
Christopher Darryl Jones
Yu-Yun Lin Kou
David Lam
James F. Magee
Maleci Malec
Joseph X. Montemarano
Jeanie Murphy
Pamela A. Muscente
AnnaLee Pauls
Donna Marie Pilenza
Jerry I. Price
Gail Ramsay
George F. Rock Jr.
Nick Sferra
Thomas P. Smith
James E. Streeter
Leah Nanci Targon
Michelle Anne Templon
Diane G. Titus
Patricia Ann Tracey
Alexander J. Trimble
Gwen Williams
Bruce C. Yeagle
Azza Younan
Keiko Zaidi
Mary E. Zikos
Recognizing Service to Princeton

15 YEARS OF SERVICE

Carol A. Aurora
Vesna Bacic
Pamela Berchtold
William M. Blair
Linda D. Bogue
David Vernon Bowen
Lloyd G. Brewer
Theodore M. Bross
Thomas Cervone
Jerry Chianese
Chang Young Chung
Frank Ciancari
James N. Clarke Jr.
Sharon A. Cohen
LeeAnn Coleman
Suzanne Coletti
James Condon
Juba P. Cooley
Francine Corcione
Catherine A. Cuff
Nancy Kough Doolan
Gabriela Drinovan
Thomas G. Dunne
Felicia Edwards
Brandon R. Ermita
Kristin Frasier
Henry Garcia
Jennifer L. Goldman
Lisa I. Gonzalez
Sergey Guberman
Sheila Gunning
Nathaniel S. Howe III
John Hunter
Albert M. Johnson
Michelle Kalayjian
Linda R. Kativa
Kristian A. Kauker
Mitra D. Kelly
Bernie LaFleur
Raymond James Lane
Jill LeClair
Risa T. Lemkin
Thomas C. LeVach
Guang Mei Li
Wei Lin
Cuifang Sophia Liu

Isaac T. Love III
Chi M. Lu
Sumiko Maeda
Regina A. Maguire
Nancy H. McCollough
Karen Lee McGuinness
Marie A. Messler
Natasha Metelitsa
Barbara J. Murphy
Edith V. Murray
Velić Nalic
Hajar Niroomand
Carol A. Oberto
Leon O. O’Reilly
Deborah T. Paparone
William C. Pierce
Seka Plemenitash
Anthony J. Procaccini
Angela J. Ratliff
Dawn Reading
Eva E. Rosen
Jennifer Marie Samarel
Oakley F. Samuels
Annamarie Scarpati
Donald L. Schoorman
Steven M. Schultz
Aviva Margalit Seltzer
Elena Shevliakova
Michael V. Siravo
Victor Stephens
Amy DiMeglio Such
Shelley M. Szuast
M. Kathryn Taylor
Alexei Michaelovich
Tyrushkin
Emily J. Valentino
Christopher M. Vitale
Joseph Vocaturo Jr.
Robert B. Walker
Robert A. Weston
Todd S. Whitaker
Elizabeth Boluch Wood
Tracey L. Woodel
Dianne Wright
Ju-Yu Ruth Wu

ENRICHING OPPORTUNITIES

FELICIA EDWARDS, 15 YEARS

“Extracurricular activities at Princeton are plentiful on this campus. You could be going to hear a Nobel laureate give a talk, a football or a basketball game, a happy hour that one of the employee resource groups has organized, or sit in on a conversation with a Supreme Court justice. I think the wealth of opportunities to do fun things here is something that I would not have anticipated but I have been thrilled and pleased to take advantage of as much of it as I possibly can.”

DONALD REICHLING, 35 YEARS

“When you have heads of state that come, presidents, and controversial speakers, and such, it’s just the nature of the job. You’re here after hours sometimes and you get to see a different side and get real up-close; that’s one of the things I really enjoy.”

CAROL OBERTO, 15 YEARS

“I work in the Hellenic Studies Program so I was able to take Modern Greek. I took that for two years and that definitely enriched my experience of working in Hellenic Studies and understanding the culture more. It was something I always wanted to do and it was welcomed. It was something that was encouraged, and that’s typical at the University.”

Photo by FRANK WOJCIECHOWSKI
Recognizing Service to Princeton

10 YEARS OF SERVICE
Roelie Abdi
Frank R. Abrams
Alistair James Adcroft
Mary A. Albert
Tina M. Alessi
Catherine T. Altadonna
Michelle C. Anderson
Kathleen M. Apgar
Leonard N. Arico
Jennifer Baxmeyer
Dan Benevento
Jonathan R. Bickel
Silvana L. Bishop
Kamara M. Blackman
Jennifer L. Bornkamp
Sanya J. Boyd
Lauren Adel Bressler
Angela R. Bryant
Traslyn C. Butler
David B. Campbell Ph.D.
Pankaj Chugh
Maureen D. Connolly
Keisha M. Craig
Joseph Lucien Despaigne
Jonas Dicintil
William Dickerson
Mary Beth Dittrich
Joann E. Donatiello
Thomas M. Downey
Robin Dunham
Derek P. Ellingson
Cynthia S. Ernst
Jeffrey Evans
Esther R. Figueroa
Ian R. Finch
Kathleen M. Franc
Matthew Joseph Frawley
Sean M. Gallagher
Laura Gallagher-Katz
Shefaliaka Gandhi
Makenson Geffrard
Pierre Oxene Geffrard
Rekha Gupta
Karen B. Haskin
Raymond P. Hicks
Twylen L. Hicks

Sena M. Hill
Lidia Himantono Stokman
Angela Hodgeman
Daniel Eric Hoffman
John M. Hulick
Matthew C. Immordino
Yves JN Pierre
Sarah Kemple
Sabrina King
Nicole Klein
Jason R. Klugman
Jason Knoch
John B. Koehler
John Kolligian Jr.
Leigh Koren
Paul Krzewinski
Jacqueline J. Kuhnert
Leomie Lolo-Joseph
Vincent M. LaPrete
Jonathan R. LeBowef
Jenny Wiley Legath
Sonya Ailayne Legg
Sundown Lightner
Gabriel Livingston
Maria A. LoBiondo
Wenyun Lu
Kimberly I. Lupinacci
Kaitlin G. Lutz
Jonathan B. MacFarland
Sharon E. Malley
John Martin
Sarah M. McGovern
Brian McGurrin
Michael Meerson
Ana P. Mendez
Angele Zaki Missak
Kenneth R. Molinaro
Calebe Mondesir
Jason L. Moran
Arthur T. Murphy
Cara C. Nakamura
KIM A. Napolitano
Devi Narayanan
Jennifer E. Neill
James E. Niemiec
Linda A. Oliveira
Andrew P. Perhac
Clifton W. Perry II
Anthony L. Pezzicola

Supportive Environment

STEVEN SCHULTZ, 15 YEARS
“We’re all appreciated for our strengths. It’s trusted that you’re doing the best work for the institution and you can take care of your own life as well and that doing both things is very important.”

KAMARA BLACKMAN, 10 YEARS
“Personally speaking, Princeton has been so incredibly generous not only to me but to people around me with respect to work life balance. I’ve been very grateful to Princeton for allowing me to be the best that I can be in all of those areas of my life so that I felt that I didn’t have to sacrifice and make a choice between being the best mom versus being the best professional—I could be the best at all of them and that means the most to me.”

EDWARD DIXON, 35 YEARS
“I like the fact that Princeton allows you to have flexible hours, they take your family really seriously into consideration, and if you have a family member that’s sick, they give you the time to be with that family member without any punishment. That’s one of the great aspects that we have here. One of the great things about Princeton is that they have compassion.”

Photo by FRANK WOJCIECHOWSKI
**ENJOYABLE ACTIVITIES**

**DEVI NARAYANAN, 10 YEARS**

“With regards to what Princeton offers with education or other campus activities, my family and I enjoy Communiversity. Even if it’s rain or shine, my kids want to make sure that they come to it because there’s just so many things, they never feel like they are ever done with the day.

The other thing that I also like is during Reunions, I try to see if I can make it for the P-rade to see alumni walking in the campus at that time of the year—it’s just amazing.”

**ARTHUR MILLER, 25 YEARS**

“I agree with you about Communiversity, ever since they started doing that, I go and, some years I participate—I sing with a local barbershop chorus—some years we sing with that or we just put a quartet together and that’s always fun. The other main thing I love is the rotating exhibits that they have at the Library and the Art Museum. The quality of the exhibits that they have is just stunning.

I tell people, ‘Look, you don’t have to come to Reunions but at least once if you live anywhere in the area, you should come see at least one P-rade in your life.”

---

**GRIFFIN ’23 AWARD**

**CHRISTEEN GRIFFITHS**
Campus Dining, University Services

Christeen will attend a four-day course called the “Techniques of Healthy Cooking Boot Camp” in New Hyde Park, New York, at The Culinary Institute of America.

“Christeen is a very strong manager whose skill and demeanor have enabled a higher standard to exist in our workplace. Christeen has been able to create a dynamic, culinary-forward work environment. All of her efforts always have the customers’ considerations in mind.”

*Brad Ortega*

**GLYNIS L. SHERARD**
Office of Finance and Treasury

Glynis will attend a two-day training program called the Grants Management Body of Knowledge, which is offered by the National Grants Management Association in Arlington, Virginia.

“Glynis has truly made a difference on campus by quickly earning the respect and trust of colleagues in the grants community and with her team by providing the strong leadership that is needed in a changing business and regulatory environment.”

*Kenneth Molinaro*
EILEEN B. FOWLER
Department of Molecular Biology

“Eileen is our grants manager in Molecular Biology and that requires year-round dedication,... someone who knows all of the different funding agencies, knows everything you need to put in an effective grant application, and can also deal with faculty in a way that facilitates the whole process, and she just does that so well.”

Jean Schwarzbauer

KATHLEEN APPLEGATE
Department of Mathematics

“Kathy excels by leading through example by doing what she does really well—letting people know that what they’re doing is so valuable [and] that no matter what, she stands behind [them]. Her loyalty to the staff and the department are absolute and unquestioned.”

David Gabai

DUNCAN WILLIAM HARRISON SR.
Department of Public Safety

“Duncan works with a variety of people on a daily basis, everyone from the FBI to Secret Service to a campus department, and his ability to collaborate and find the strands, or the threads, of a complicated issue and weave them into a good solution is really important.”

Paul Ominsky

BRENDA L. WOOD
Campus Dining, University Services

“Brenda always showcases enthusiasm and has a positive vibrance to her in handling any situation and in catering that is one of the most required attributes to be successful.”

Smitha Haneef

“Brenda is extremely well-versed and adept at handling adversity. In this business, especially catering, things change at the last second and she makes it happen—she knows where to go, she knows who to call, she gets it done every single day.”

Andrew Fleischer

MATTHEW L. PARKER
Department of Economics

“Matt is able to communicate with brand-new staff members to get them onboard, and he’s also able to communicate effectively with faculty members who really know computers. He is able to work with all different groups on campus. He’s a great mentor, he’s a great friend for a lot of people.”

Barbara Radvany

LYNN M. DURGIN
University Library

“Lynn embodies what you would want in every employee. [She] excels in so many ways all the time, and one reason why I wanted to nominate her was to let her know that she performs at this high level and we really appreciate that she is always going above and beyond her normal duties.”

Daniel Linke

Pictured with President Eisgruber, from left to right

Character    Collaboration    Engagement    Excellence    Resilience

Photos by DENISE APPLEWHITE and MARK CZAJKOWSKI
HR’s Friendly Face, Donna Farago

Donna Farago is Human Resources’ absence administrator on the HR Information Systems Team. In her role, Donna works with employees and managers to handle inquiries and adjustments to the absence management system and to troubleshoot issues with the Office of Information Technology. She also is currently supporting the absence management module for the PeopleSoft 9.2 upgrade. In addition, Donna assists with the management of the Salary Administration Module (SAM) during the Merit Increase Program (MIP) process, is a backup for the Data Management Group (DMG), runs queries, audits reports, and analyzes data. Donna describes that she "likes the details" of figuring out and fixing problems, most especially during the testing of systems.

Donna began her career at the University in 1989 when she worked for the Center for Energy and Environmental Studies before transitioning to Human Resources and later to the Office of the Dean of Undergraduate Students. After working for three years in the Human Resources department at the Institute for Advanced Study, she returned to Princeton Human Resources in 2010. What she likes most about working for Princeton is the attention to work life balance. Outside of Princeton, Donna enjoys spending time with her family and friends as well as cooking, entertaining, and spending time at the beach.

Photo by FRANK WOJCIECHOWSKI
Congratulations to employees on the move

Congratulations to the following employees who were promoted or transferred to a vacant position or assumed an acting appointment between January 19, 2015, and May 1, 2015. Please note that this list is based on both the effective date and the data entry date of May 1, 2015. If you believe your name should have been included on this list, please contact Claire Jacobs Elson at celson@princeton.edu or 8-4131.

<table>
<thead>
<tr>
<th>NAME</th>
<th>DEPARTMENT</th>
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<tbody>
<tr>
<td>Lakshmi Annamalai</td>
<td>Administrative Information Services, Office of Information Technology</td>
</tr>
<tr>
<td>Raphael Aryeetey</td>
<td>Department of Computer Science</td>
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<tr>
<td>Raymond Bannon</td>
<td>Site Protection, Facilities</td>
</tr>
<tr>
<td>Laura Carter *</td>
<td>Campus Dining, University Services</td>
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<tr>
<td>Esteban Engel</td>
<td>Princeton Neuroscience Institute</td>
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<tr>
<td>Debra Foster</td>
<td>Office of the Executive Vice President</td>
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<tr>
<td>Nancy Garcia</td>
<td>Building Services, Facilities</td>
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<tr>
<td>Khristina Gonzalez</td>
<td>Office of the Dean of the College</td>
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<tr>
<td>Matthew Halbert</td>
<td>Performing Arts Services, University Services</td>
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<tr>
<td>Mona Hall</td>
<td>Department of Molecular Biology</td>
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<tr>
<td>Brett Lawrence</td>
<td>University Services</td>
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<tr>
<td>Maria Mastroianni</td>
<td>Campus Dining, University Services</td>
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<tr>
<td>Hector Mejia ‡</td>
<td>Support Services, Office of Information Technology</td>
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<tr>
<td>Martha Murdough</td>
<td>Financial Services, Office of Finance and Treasury</td>
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<tr>
<td>Helene Murphy</td>
<td>Office of Human Resources</td>
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<tr>
<td>Gary Nuttall *</td>
<td>Department of Public Safety</td>
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<tr>
<td>Glenn Perrine *</td>
<td>Landscape Grounds Shop, Facilities</td>
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<tr>
<td>Hiep Pham</td>
<td>Department of Public Safety</td>
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<tr>
<td>George Piccinetti</td>
<td>Building Services, Facilities</td>
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<tr>
<td>Denise Ritzmann</td>
<td>Princeton Institute for the Science and Technology of Materials</td>
</tr>
<tr>
<td>Rondel Robinson</td>
<td>Campus Dining, University Services</td>
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<tr>
<td>Laura Sarubbi *</td>
<td>Council on Science and Technology</td>
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<tr>
<td>Bhuvan Shori *</td>
<td>Office of the Provost</td>
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<tr>
<td>Kathleen Slomian</td>
<td>Office of the Registrar</td>
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<tr>
<td>Yong Sun</td>
<td>Department of Physics</td>
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<tr>
<td>Jordan Tegtmeyer</td>
<td>Career Services</td>
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<tr>
<td>Teodora Todorova ^</td>
<td>Building Services, Facilities</td>
</tr>
<tr>
<td>Michele Tuck-Ponder</td>
<td>Office of Career Services</td>
</tr>
<tr>
<td>Roberta Tye ‡</td>
<td>Davis International Center</td>
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<tr>
<td>Mitchell Vuolo</td>
<td>Campus Dining, University Services</td>
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<tr>
<td>Jonathan Wilding</td>
<td>Administrative Information Services, Office of Information Technology</td>
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<tr>
<td>Sherry Zhang</td>
<td>Department of Molecular Biology</td>
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Management Development Certificate Program, not pictured

Wendy Arterburn, Department of Chemistry; Naida Chipego, Office of Human Resources; Nicholas Delo, Office of Information Technology; Lynn Durgin, University Library; Johanna Frymoyer, Office of Alumni Affairs; Morgan Kelly, Office of Communications; Kathleen Lukazik, Princeton Plasma Physics Lab; Julie Luster, Office of Audit and Compliance; Sean Morey, Department of Athletics; Daniel Maher, Facilities; Matthew Nolin, Office of Development; Danielle Reay, University Library; Marva Reid, Facilities; Chad Rovner, Campus Dining, University Services; Kenneth Silber, Princeton Plasma Physics Lab; Jenny Yu, Program in East Asian Studies.

* Participates in HR’s Management Development Certificate Program
* Graduate of HR’s Management Development Certificate Program
^ Graduate of the Excelling at Princeton Program
‡ Participates in the Staff Educational Assistance Plan

Communique May 2015
Mark Your Calendar with important dates

HR’s Core Learning Curriculum from A to Z
Advance registration is required at www.princeton.edu/training. To read descriptions of courses for the Core Learning Curriculum, visit www.princeton.edu/hr/learning/curriculum/descrip.
All classes meet at 7 New South unless otherwise noted below.

Coaching Others Toward Improvement
Wednesday, July 8
12:30–4:30 p.m.
Wednesday, August 5
8:30 a.m.–12:30 p.m.

Communicating with Others
Tuesday, August 11
8:30 a.m.–12:30 p.m.

Embracing Change
Thursday, May 28
1:00–5:00 p.m.

Enhancing Feedback and Listening Skills
Thursday, August 13
12:30–4:30 p.m.

Legal Aspects of Supervision
Tuesday, August 18
12:30–4:30 p.m.

Managing Effective Interactions
Thursday, July 30
8:30 a.m.–12:30 p.m.

Networking for Enhanced Collaboration
Wednesday, August 12
9:00 a.m.–noon

Performance Management
Thursday, July 16
8:30 a.m.–12:30 p.m.

Strength Deployment Inventory
Thursday, July 23
8:30 a.m.–12:30 p.m.

Write or Wrong II: Making Good Writing Even Better
Thursday, August 6
9:00 a.m.–noon

DIVERSITY AND INCLUSION
Disabilities 101*
Thursday, June 11
10:00 a.m.–noon

Introduction to Intercultural Competency*
Wednesday, May 27
2:00–4:00 p.m.

Leveraging Diversity: Challenges and Opportunities
Tuesday, June 30
8:30 a.m.–noon
Thursday, August 20
8:30 a.m.–noon

Leveraging Diversity: Part II
Tuesday, June 30
1:00–4:00 p.m.

The Power and Impact of Unconscious Bias and Micro Messages (for Managers)
Wednesday, July 22
8:30 a.m.–noon
1:00–4:30 p.m.

CAREER DEVELOPMENT
Interview Preparation*
Wednesday, July 15
10:00 a.m.–noon

Resume and Cover Letter Writing*
Tuesday, June 16
10:00 a.m.–noon

*Class not eligible for the Management Development Certificate Program (MDCP).
For questions, contact hrld@princeton.edu.

Summer Hours
Summer Workday Schedule
Monday, June 8 through Friday, September 4
8:30 a.m.–4:30 p.m.

Return to Normal Work Schedules
Tuesday, September 8
8:45 a.m.–5:00 p.m.

FY16 Holiday Schedule
Refer to the HR Policy website.

Independence Day
Friday, July 3

Labor Day
Monday, September 7

Thanksgiving
Thursday, November 26, and Friday, November 27

Christmas
Thursday, December 24, and Friday, December 25

New Year’s
Thursday, December 31, and Friday, January 1

Memorial Day
Monday, May 30

Please send feedback to the HR Communiqué editor: celson@princeton.edu