Two (2) 2x2 passport-style photos taken within 30 days of the application.
- You must write your name and I-94 number on the back of both photos lightly, in pen
- Photos may be obtained free of charge from Princeton’s TigerCard Office (New South, A Floor)

$380 bank check, money order or personal check
- Checks must be from a U.S. bank
- Made payable to U.S. Citizenship and Immigration Services

Form G-1145 - E-Notification of Application/Petition Acceptance (optional)
- You will receive an e-mail or text message informing you USCIS received the application

Form I-765 - Application for Employment Authorization
- Complete items 1-16, sign and date. Sign the form in blue ink.
- Check the box: Permission to accept employment
- The code for item 16 is: (c)(5)
- Your address should be valid for at least 120 days. USPS will not forward government mail – even if you change your address with the post office and sign up for forwarding mail service.

Photocopies of the following:
- Identity page(s) of both the J-2’s and J’1 passports, including the expiration dates.
- Most recent J-2 and J-1 visa stamps.
- All J-2s and J-1s DS-2019. If you do not have all DS-2019s, include a written explanation why you do not have them.
- Most recent admission stamps from J-2 and J-1 passports and the electronic admission printouts that you may retrieve from the Department of Homeland Security website.
- Current and previous Employment Authorization Documents (EAD) (if applicable).
- Marriage certificate, accompanied by an English translation (if not in English).

A written statement requesting J-2 work authorization specifically stating that income from your earnings will not be used for the J-1’s support and documenting that the J-1 has sufficient resources to support the whole family and will not be dependent on your earnings. Give reasons for wanting to work. You may consult this sample letter.

NOTE: If you would like to have your application reviewed by Davis IC advisor before submitting it to the USCIS, please come during student (if your spouse is a student) or scholar (if your spouse is a scholar) walk-in advising hours.

MAILING YOUR APPLICATION: Please use certified mail, return receipt requested or by express mail/courier service that will confirm delivery. If you live in New Jersey*, mail your application to:

<table>
<thead>
<tr>
<th>By U.S. Postal Service (USPS):</th>
<th>By Express Mail or Courier Service Delivery:</th>
</tr>
</thead>
<tbody>
<tr>
<td>USCIS</td>
<td>USCIS</td>
</tr>
<tr>
<td>PO Box 660867</td>
<td>Attn: AOS</td>
</tr>
<tr>
<td>Dallas, TX 75266</td>
<td>2501 S. State Hwy. 121 Business</td>
</tr>
<tr>
<td></td>
<td>Suite 400</td>
</tr>
<tr>
<td></td>
<td>Lewisville, TX 75067</td>
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</tbody>
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If you do not live in New Jersey, please consult the USCIS website for mailing instructions.

www.princeton.edu/davisic