

**THE 250TH ANNIVERSARY FUND
FOR INNOVATION IN
UNDERGRADUATE EDUCATION**

PROPOSALS FOR FUNDING, 2009-2010

APPLICATION COVER SHEET AND CHECKLIST

Department/Program applying _____
Chair/Program Director _____
Phone _____ E-mail _____
Key faculty member(s) involved _____ _____
Project title(s) _____ _____
Other funding sources to which this project has been submitted, if any: _____ _____

Proposals should include:

- _____ Project description(s)
- _____ Project rationale
- _____ Assessment plan
- _____ Work to be done under grant
- _____ Names of faculty members who will be involved in the project; nature and extent of their involvement
- _____ Time schedule (when work will be done under grant; when course(s) or programs(s) will first be offered)
- _____ Budget
- _____ Whether the application is for a multi-year or a single-year award

Proposals must carry:

- _____ Written endorsement of department chair or program director
- _____ For SEAS, written endorsement of the Director of the Keller Center

Proposals must be submitted by department chair or program director; in the School of Engineering, proposals should be submitted through the Keller Center.

Proposals are due in 403 West College by February 5, 2009. This cover sheet should accompany each proposal and should indicate, by means of the checklist, that all parts of the proposal are complete.