

**PRINCETON UNIVERSITY  
PRIZE RECOMMENDATION FORM**

FROM: \_\_\_\_\_  
Department or Program

Chair's Signature \_\_\_\_\_ Date \_\_\_\_\_

Our Department/Program recommends that the following University or Departmental Prize be awarded to the student(s) listed below. (Please note: only University Prizes are listed in the Commencement Program and on student transcripts.)

Award \_\_\_\_\_  
Full Title of Award

Recipients (Give full names, including middle names. Indicate clearly if co-winners.)

Voucher No.	Place	Winner	Class	Non-Resident Alien?	PU ID #	Amount
	1st	_____	_____	Y__ N__	_____	\$ _____
	2nd	_____	_____	Y__ N__	_____	\$ _____
	3rd	_____	_____	Y__ N__	_____	\$ _____
	4th	_____	_____	Y__ N__	_____	\$ _____
	Honorable Mention	_____	_____	Y__ N__	_____	\$ _____
	Honorable Mention	_____	_____	Y__ N__	_____	\$ _____

Award: \_\_\_\_\_ by check, from University prize account; supplemented by department account, if appropriate  
 \_\_\_\_\_ by check from donor  
 \_\_\_\_\_ by certificate (to be provided by Dean of the College)  
 \_\_\_\_\_ Other, please specify: \_\_\_\_\_

Plans for presentation, if other than on Class Day: \_\_\_\_\_

Person for Dean's Office to notify in Department/Program when prizes are ready:

Name \_\_\_\_\_ Phone \_\_\_\_\_

**Charge** (number of digits for each field indicated in parentheses)

Amount	Account (3)	Dept (3)	Project/Grant (7)	Fund (2)	Budget Year (4)

**TREASURER'S OFFICE: PLEASE CALL 8-2882 WHEN CHECKS ARE READY.**

**INSTRUCTIONS:**

1. Do not separate carbon-set form. Send all copies to the Office of the Dean of the College.
2. The Office of the Dean of the College will distribute copies to the Treasurer's Office, the Publications Office and the Registrar's Office, as appropriate. An approved copy will be returned to the originating department with any checks or certificates requested.
3. The Treasurer's Office will accept this form as authorization for issuing a check only if it bears an authorized signature and appropriate project grant number.

APPROVED \_\_\_\_\_  
FOR THE DEAN OF THE COLLEGE \_\_\_\_\_ DATE \_\_\_\_\_