STUDY ABROAD SPRING 2015
HOUSING INFORMATION

Housing Office: 609-258-2556 kludman@princeton.edu /609-258-3460 ughsg@princeton.edu

Canceling Spring Contracts

- Once you are approved and confirm you will be studying abroad, you are required to cancel your housing contract online at https://housing.princeton.edu. This must be completed no later than Friday, January 9th. Please note, the form only allows a move out date within 3 days, however, you should indicate your final vacate date in the Comments section.

- Students cancelling a contract for a multiple occupancy space will open a vacancy in the room. Your roommates will have the option to pull in another student who is returning from study abroad, or a leave of absence, or currently living in a single. They will need to notify Housing of the student they wish to pull in no later than Friday, January 9th. If your roommates do not choose to pull in a student, a student will be placed in the vacancy by Housing.

Vacating Current Housing Assignment

- You must be moved out of your current housing assignment by Sunday, January 25th at noon. No exceptions will be made to this deadline. Inspectors begin rounds at this time to ensure that you have vacated your room and left it in good condition.

- If your study abroad program does not begin until later and you wish to stay on campus for any reason, you will need to make alternate arrangements. You must be moved out of your room by January 25th at noon. Access to your room via your Tiger Card will expire at that time.

- If you have keys to kitchens, co-ops, or Sabbath observant keys, please remember to return those keys to the Housing Office during business hours or drop the keys in the key return drop box located outside the first floor entrance to New South.

Room Draw for 2015-2016

- If you plan to participate in room draw for the 2015-2016 academic year, you will need to follow all the same steps as if you were on campus. The Room Draw guide will be posted in early February 2015 at https://housing.princeton.edu. You MUST submit your Room Draw application prior to Room Draw. If you are drawing with a group, you must accept the Room Draw Application prior to Room Draw.

- We understand that internet and communication issues can arise while you are abroad, so if you anticipate being unable to use the online system, please make sure you notify Housing at least 2 weeks prior to Room Draw so that there is sufficient time to resolve any problems. You can designate a proxy to select a room for you, but you must submit your Room Draw application yourself, or you will be unable to participate in Room Draw.

The Housing office is located on the 5th floor of the New South Building.
Office hours are Monday through Friday, 8:45 am to 5 pm.