

Additional Information Page to be appended to Travel Vouchers for Foreign Travel
charged (fully or partially) to Sponsored Research

1.) Is there money budgeted for foreign travel in the project/grant charged?

Yes. If checked, complete the appropriate category below.

This particular trip is mentioned in the proposal. Attach a copy of the relevant page of proposal.

Foreign travel is budgeted but this particular trip is not mentioned in the proposal. Explain the purpose of the trip vis-à-vis the goals of the project/grant.

A rebudget for this foreign travel has been approved in COEUS.

No. The charged project grant does not require budgeting into line items (i.e. NIH modular grants). Explain the purpose of the trip vis-à-vis the goals of the project/grant.

2.) Is there enough money in the project/grant to pay for the trip charges?

Yes.

No. The project/grant may not be charged for this trip.

3.) Does the trip fall within the start and termination dates of the charged project/grant?

Yes.

No. The project/grant may not be charged for this trip.

4.) Is the traveler the PI?

Yes.

No. Explain the relationship of the traveler to the project/grant.

5.) Do the terms of the project/grant require compliance with the Fly America Act? (If you are unsure, refer to the award documents.)

Yes.

Yes. Tickets were purchased through a Princeton certified travel agent (Anthony Travel, Class A Travel, Marathon Travel & Cruise Shop, Carson Wagonlit Travel).

Yes. U.S. Carrier was used, but the tickets were paid for through other sources (e.g., 2XXX account, non-federal sponsor).

Yes. Non-U.S. Carrier was used. Complete Fly America Act Waiver Checklist located at the following link:

http://www.campustravel.com/university/princeton/Final_FAA_Waiver_Checklist_MDC.doc

No.