

**COEUS USER**  
**ORPA PRIOR APPROVAL REQUEST FORM**  
(This form must be sent via email to your Contract Administrator)

Principal Investigator: \_\_\_\_\_

Project/Grant #: \_\_\_\_\_ Funded Period: From: \_\_\_\_\_ To: \_\_\_\_\_

**APPROVAL REQUESTED**

Extend Grant

Preaward Costs  
(include preaward budget)

Rebudget Funds Between  
P/G's on the Same Award  
(include budgets)

Request New Child P/G

**JUSTIFICATION/REMARKS:**

\_\_\_\_\_  
Principal Investigator

\_\_\_\_\_  
Date

**ORPA APPROVAL:** I have reviewed the above request and found it to be necessary, reasonable and properly allocable to achieve the objectives of the research project.

\_\_\_\_\_  
Contract Administrator

\_\_\_\_\_  
Date

**DISTRIBUTION:** Principal Investigator, Department Administrator, Controller, Project File