

Princeton University
Subaward Modification Request

Complete this form for all subaward modifications. Send completed form to Francine Taylor (ftaylor@princeton.edu)

Princeton PI Name: _____
Princeton Project / Grant No.: _____ Subaward No.: _____

Subaward Information:

Organization Name: _____
Amount of Subaward: \$ _____ (Obligated)
Amount of Subaward: \$ _____ (Anticipated, including Obligated Amount)
Revised End Date: _____
Comments: _____

Subawardee PI Contact Information: (complete if any changes)

Name: _____
Address: _____

Telephone No.: _____ Fax No.: _____
Email Address: _____

Subawardee Grants Office Contact Info: (complete if any changes)

Name: _____
Title: _____
Address: _____

Telephone No.: _____ Fax No.: _____
Email Address: _____

Has the Subawardee's Statement of Work changed from the original Statement of Work? **Yes** **No**
(If yes, please attach revised Statement of Work to this form)

Has the Subawardee's Budget changed from the original Budget? **Yes** **No**
(if yes, please attach revised Budget to this form)

Note that the Subaward modification will be delayed if sponsor approval is required.

I hereby authorize the Office of Research and Project Administration to prepare and release a subaward modification as described above. I understand that as the Principal Investigator of this award, I am responsible for verifying that the subawardee is suitable and uniquely qualified to carry out the scope of work. I have disclosed to ORPA, in writing, any relationships between myself or other key personnel at Princeton and collaborators at the subaward organization as defined under the Dean of the Faculty's nepotism policy. I am also responsible for monitoring the subawardee's work progress, including all technical reports and other deliverables as defined in the subawardee's scope of work. I must authorize the release of funds for subawardee payment of invoices and notify ORPA immediately if there are any problems with a subawardee's performance on this project.

By: _____ Date: _____
(Princeton Principal Investigator)