

Metering Request

Department

Authorized by

Date

Tel. Ext.

Project Grant Number

Domestic Mail

(number of pieces)
_____ First Class
_____ Priority Mail
_____ Certified Mail
_____ Parcel Post
_____ Media Book
_____ Library

_____ **UPS**
_____ **FedEx**

Foreign Mail

(number of pieces)
_____ Air Mail — by plane (no customs forms needed)
_____ Air Printed Matter (no customs forms needed)

Other

_____ _____

IPA ISAL

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