

PROSPECT HOUSE ASSOCIATION OF PRINCETON UNIVERSITY

ARTICLES OF ASSOCIATION

ARTICLE I

Purpose

This organization shall be known as the Prospect Association of Princeton University. Its purpose is to support the educational objectives of the University – both teaching and research – fostering intellectual and social interaction among members of the University community through the provision of a professional and social facility within Prospect House that offers dining, beverages, catering, and other services.

ARTICLE II

Membership

Membership in the Association is automatic to all faculty and staff in the Princeton University community, to whom a University identification card has been issued.

ARTICLE III

Termination of Membership

Normally, members of the Association whose University appointments have terminated or whose identification card privileges have lapsed will have their Association membership terminated at the same time, unless they advance to emeritus faculty or retired employee status.

Membership shall also lapse, at the discretion of the Association Board, upon extended nonpayment of bills due Prospect House. A member whose membership so lapses will remain liable for any balances outstanding.

Such members may, with the approval of the Association Board, be reinstated upon payment in full of such overdue bills.

ARTICLE IV

Association Board

The Association Board of Prospect Association shall consist of sixteen, elected, voting members, each of whom is a member of the Association. The persons holding the following positions shall sit as non-voting, ex-officio of the Association Board: the General Manager of Prospect House, the General Manager of University Services, the Vice President for Human Resources, the Dean of the Faculty, or their designates. The Association Board shall meet at least six times a year. Elected members shall attend a minimum of four meetings a year.

The sixteen elected members of the Association Board will have non-consecutive four-year terms, which have been set so that four members each year complete their term by the end of June. Each class of four members, therefore, will be elected for four-year terms by the membership at the annual meeting of the Association membership in April. The election will follow published notification of the slate of nominees to all members two weeks in advance of the annual meeting. The nominees, who will be solicited from the Association membership, will be selected by a Nominating Committee appointed by the President of the Association with the concurrence of the Board. Nominations may also be made from the floor at the annual meeting. In the event a vacancy occurs on the Association Board, the remaining members of the Board are authorized to appoint a member of the Association to fill the un-expired term, which does not preclude election to a subsequent four-year term. Each elected member shall be entitled to cast one vote on all matters presented for voting. The right to vote shall be personal and shall not be exercised by proxy. Former board members would be eligible for re-election to the board after four years. The membership of the Association Board should be representative of the Association membership.

ARTICLE V

Officers

The President and Vice President of the Association shall be elected each May by majority vote of the Association Board from among the Board's voting members as recommended by the Nominating Committee. They shall serve for a term of one year, commencing July 1, with an upper limit of two consecutive terms. The President calls meetings of the Board and the Association, and acts on behalf of the Board between its meetings. The President also appoints the Nominating Committee and such other committees as the Association Board authorizes. In the absence of the President, the Vice President performs the Presidential duties. If a vacancy occurs in the Presidency or the Vice Presidency, the Association Board is authorized to elect one of its members to fill the un-expired term. The General Manager of University Services, or a designee of the General Manager, shall act as Secretary of the Association Board.

ARTICLE VI

Responsibilities

The Association Board, recognizing the General Manager of University Services as the office of Princeton University charged with the responsibility for managing the University's contract with Restaurant Associates, delegates to the General Manager of University Services, the responsibility for the operation of Prospect House, including the securing of management personnel, management of finances, management of Prospect House, and determination of the food and beverage offerings and prices. The General Manager of University Services or designee will provide financial and operating reports to the Association Board annually and at regular scheduled meetings.

The Association Board will approve policies for use of the facilities within Prospect House in conformance with the general policies of the University with the expectation that the General Manager of University Services will administer these policies. The Association Board serves as an advocate for Prospect House and supports and promotes Prospect House programs.

The use of the Prospect House by non-members of the Prospect Association will be arranged through Princeton University Services within policies and guidelines determined by University Services, in consultation with the Association Board.

ARTICLE VII

Meetings

All Association Board members are expected to attend the Annual Meeting held in April. Special meetings of the Association membership may be held at the call of the President. Published notice of any such meeting, including the subject matter, shall be made to all members at least ten days before the meeting. Special meetings of the Association membership will also be called by the President upon receipt of a request, submitted by any ten members, stating the purpose of the proposed meeting.

ARTICLE VIII

Association Property

No member shall have claim upon any of the property of the University or the association or upon the contents of Prospect House beyond the use and enjoyment thereof according to the rules and regulations established by the Association Board. Upon dissolution of the Prospect Association, Princeton University will take possession of any and all property related to the Association.

ARTICLE IX

Amendments

These articles of the Association may be amended by a majority vote of the membership present and voting in annual or special meetings, provided that the membership has had notification by publication of any proposed amendment two weeks in advance of the meeting. Articles of Association should be reviewed on an annual basis at the first meeting of each academic year.

Approved by the Prospect House Association Board
October 12, 2005