First Term Freshman Advising

Effective for the class of 2017, the forms for academic planning are now electronic. These new features and updates are explained and illustrated on this card. Other features of StuView continue to function as before.

Teaching & Advising

Your StuView login takes you to the Teaching & Advising page, where you can view links specific to freshman advising during the advising period: My Freshman Advisee Roster, which will open a list of all your freshmen advisees, complete with photos, and My Freshman Advising Schedule, which provides a list of your freshman advising appointments. Both pages also provide links directly to StuView for each student listed.

What's on the Freshman Advisee Roster?

On your Freshman Advisee Roster, you will find a list all of your advisees, along with photos, and information the students have already entered in the online matriculation system, including a self-introduction, area of study, career interests, and possible fall term courses. Indicators next to the photo will appear for Freshman Scholars Institute (FSI), Bridge Year Program (BYP), Athlete, Health Professions Advising (HPA), and Study Abroad interest. A link to StuView appears next to the photo, so you can go directly to the student's record in StuView.

What’s on the Freshman Advising Schedule?

As soon as the advising appointment process is complete, you will be able to view your appointment schedule on the Freshman Advising Schedule page. Your appointments are listed in order by the time of the appointment, with a link for each student to the student’s First Term Academic Planning Form (APF) and to the student's record in StuView.
The First Term APF

The first term APF is an advising document designed to facilitate a productive, thoughtful conversation between student and adviser concerning the courses in which the student will enroll during his or her first term at Princeton. Students are instructed to complete the First Term Academic Planning Form (APF) in SCORE, prior to their scheduled course enrollment meeting with their faculty adviser.

After reviewing the APF, including recommended course placement information, you can advise the student on the courses in which to enroll. Together, you will complete a hard copy of the First Term Course Enrollment Worksheet indicating your approval as the faculty adviser.

The top half of the form is similar to the APF used after first term enrollment, with questions concerning possible majors, academic plans, and an area for the student to provide remarks.

The Course Planning section of the form has questions specific to first term course planning, and includes the student’s term assignment for the freshman writing seminar and a link to see testing and placement reference tables.

Note: Although you can complete the entire course enrollment process without using the APF, you are encouraged to make use of the form to get the most out of the academic advising process.

Faculty advisers have access to each advisee’s APF through their Freshman Advising Schedule in Teaching & Advising. They can access their advisee’s APF during the scheduled meeting to review student interests, recommended course placement information, and student test scores. The adviser can enter remarks concerning the advising conversation onto the APF. Once these remarks have been saved, the student, Dean/DOS, and adviser can refer back to the APF if they wish to review the advising conversation and any remarks that were made at the time of course enrollment.

Note: Completion of the APF form does not enroll the student in courses. You must indicate approval for a specific list of courses on the First Term Course Enrollment Worksheet. You will keep one copy of the worksheet for your files, and the student uses his or her copy of this worksheet as a reference when enrolling in courses through SCORE.

StuView Resources

There are links to StuView for each of your advisees on both the Freshman Advising Schedule and the Freshman Advisee Roster. To find the student’s test scores and advanced placement information, click the Test Scores / AP tab in StuView. Any course placement recommendations will be listed at the bottom of the page.

Data collected from the online matriculation form completed by the student can be found by clicking the AB or BSE Program Form button, located on the Academic Plans tab in StuView.

The AB or BSE Program Form includes the student’s self-introduction, academic interests, foreign language plans, science and math courses, QR study plans, writing seminar term assignment, post graduate interests, and career goals.