

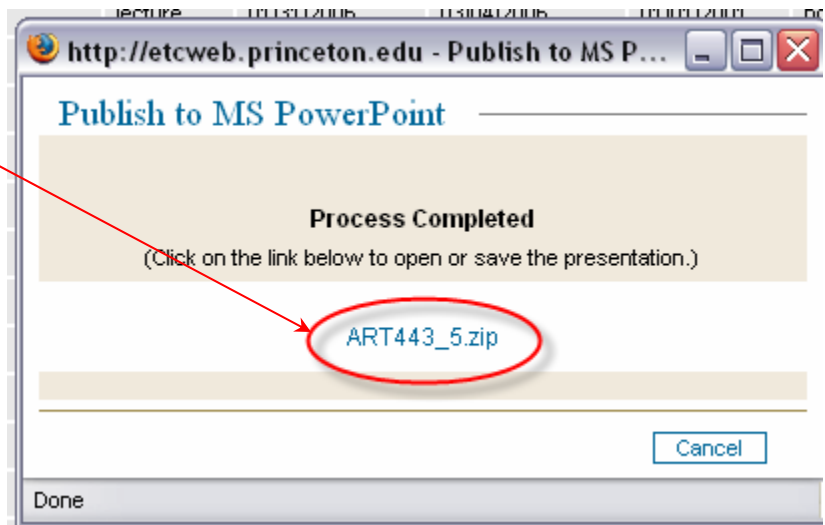
EXPORT ALMAGEST LECTURE TO POWERPOINT
02/06/07

- Open **Almagest** and click on your course number
- Go to **Lecture Builder**
- Place a checkmark in the box next to the lecture you wish to export
- Near the top of the screen choose **Tools**
- Select **Export to PPT**

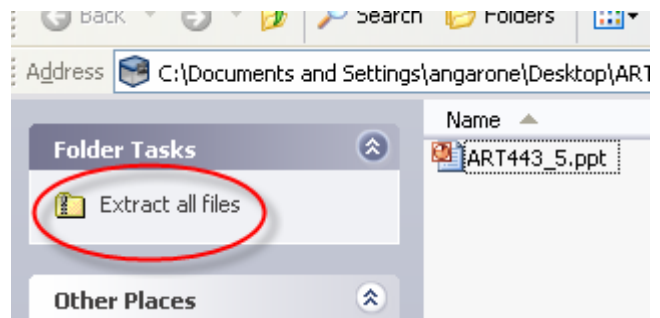


The export process will take a few minutes.

- When the export is finished you can click on the link to save to your computer



- Once saved to your computer you can double click on the saved file and then choose **Extract all files**
- From there you get a folder with your PowerPoint file in it
- Open the PowerPoint by double clicking it
- You can then edit your PowerPoint presentation if needed.



If you have followed all the instructions and Almagest seems to be sitting for more than 15 minutes, please email Janet Temos (jtemos@princeton.edu) for the quickest resolution.

Please feel free to email me if you have any trouble! angarone@princeton.edu